

Mahila Mahavidyalaya, Godda

Examination Rules and Regulations

1. General Instructions

- Students must carry their **college identity card** and **admit card** to the examination hall.
- Entry into the examination hall will not be permitted **after 30 minutes** have passed since the exam commenced.
- Students must occupy only the seat allotted to them.

2. During the Examination

- Students should bring their own pens, pencils, erasers, and other stationery.
- Borrowing of materials inside the examination hall is strictly prohibited.
- Mobile phones, smartwatches, calculators (unless permitted), books, and any other electronic gadgets are not allowed.
- Silence must be maintained in and around the examination hall.
Students should write their roll number and details carefully on the answer booklet.

3. Misconduct / Unfair Mean

- Any student found copying, helping others, carrying unauthorized material, or misbehaving will face **disciplinary action**.
- The answer script of such students may be **cancelled**, and they may be debarred from future examinations as per university rules.

4. Submission of Answer Booklets

- Students must stop writing immediately when the final bell rings.
- Answer booklets should be handed over to the invigilator before leaving the hall.
- Students are not permitted to take answer booklets or supplementary sheets outside the hall.

5. Other Regulations

- In the event of illness or unforeseen circumstances, students must notify the college in writing, accompanied by proper documentation.
- Revaluation, scrutiny, or rechecking will be conducted in accordance **with university norms**.
- The decision of the **Examination Committee** shall be final in all matters related to examinations.